

From: USA Softball <rdorenvz@registerusasoftball.com>  
To: [REDACTED]  
Sent: Thursday, August 29, 2024 at 08:10:35 AM PDT  
Subject: Welcome Email for RegisterUSASoftball.com: ACTION MAY BE REQUIRED

Hello [REDACTED] (Member ID: 1234567)

You have been recently added to a team or league in the USA Softball's online membership system, RegisterUSASoftball.com. You may be required to log in and complete a few requirements. Requirements may vary if you're unclear on your requirements, please refer to your team or league administrator or the Registration Contact on your homepage once you are logged in.

For step-by-step guides, click the "Help Documents" link at the bottom of any RegisterUSASoftball.com page.

If you have already completed your registration requirements for the current season, please disregard.

**Under the Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017, all Non-Player participants 18 years and older must complete both a background check and SafeSport before participating in any USA Softball youth (JO) play, while Players 18 and older must complete SafeSport. Registrations cannot be approved until the requirements are met. Registrations cannot be approved until the requirements are met.** For all members 17 years and under with parental consent, we strongly encourage participation in SafeSport training to empower our members by increasing awareness of the signs of abuse. Thank you all for your continued support!

Please click [this link to RegisterUSASoftball](#) to ensure that you log in to the profile associated with your current team or league. You will be prompted to enter a new username and password to ensure timely access to your information.

NOTE: After you log in, please be sure that the Member ID displayed on your dashboard is 1234567. If it's not this number, do not proceed and instead submit a help ticket to let us know there's an issue with your profile.

If you cannot click on the link above, please copy the link below and paste it into your browser's address window. THANK YOU FOR PLAYING USA SOFTBALL!

# USA SOFTBALL

## HELPFUL INFO FROM OCGSA

Once you see the "WELCOME EMAIL" to the left:

1) RETURNING USERS - DO NOT CLICK THE LINK THE THE WELCOME EMAIL. Instead, simply sign back into [www.registerusasoftball.com](http://www.registerusasoftball.com)

2) New Users - use the link in the email to CREATE login credentials

Once you're logged into RegisterUSASoftball.com, make sure the Member ID number in the upper-right matches the member ID number in your welcome email (circled in the image to the left). If they don't match, STOP DROP AND ROLL! Tell you DC.

## 2025 NCSI Background Check Process Purchased by Registration Invoice



# RUSA HomePlate Page



HomePlate   Cliffs   Tournament USA   Orders/notes   Profile   Help   Log Out(nckhe...)

A valid email address is required to process your background check. Please verify that the information displayed below is accurate.

If any information needs to be corrected prior to starting your background check, please [Click Here](#). Information that will be sent to our background check provider is your complete name and email address as listed below.

Date of Birth:	[Redacted]	Email Address:	[Redacted] (Required)
First Name:	[Redacted] (Required)	Address:	[Redacted]
Middle Name:	[Redacted]	City:	[Redacted]
Last Name:	[Redacted] (Required)	State:	CA
Suffix:	[Redacted]	ZIP:	92508

**Background Check**   ACE Education   SafeSport   Registration Status   Navigation Pane   My Teams   My Leagues   My Umpires

## Background Checks

Get all of your background check information here!  
[Free USA Softball Digital Rulebook!](#)

If you need to take your ACE exam click on the ACE Education tab to purchase ACE with a background check to receive a bundled discount.

**Please click here for available 2025 Background Check and/or ACE card(s).**

### Background Check Status:

#### Background Check Purchase

You have already purchased a Background Check for the current season. Please check the status of your Background Check to the right of this message.

Already Paid

#### Background Check Status

**Status:** Your Background Check appears to have been paid for on **Invoice: [Redacted]** but has not yet been started. Please click here for the Consent Form and to Start your Background Check.

Once this area says "your BGC has been paid for", click on the blue text. It takes you to a screen like the one in the upper-right corner

#### ACE Education

You cannot start ACE until you have cleared your background check and completed SafeSport. Please follow instructions in either the Purchase or Background Check Status tabs to the left to continue.

[Click here to go to the ACE Education tab.](#)

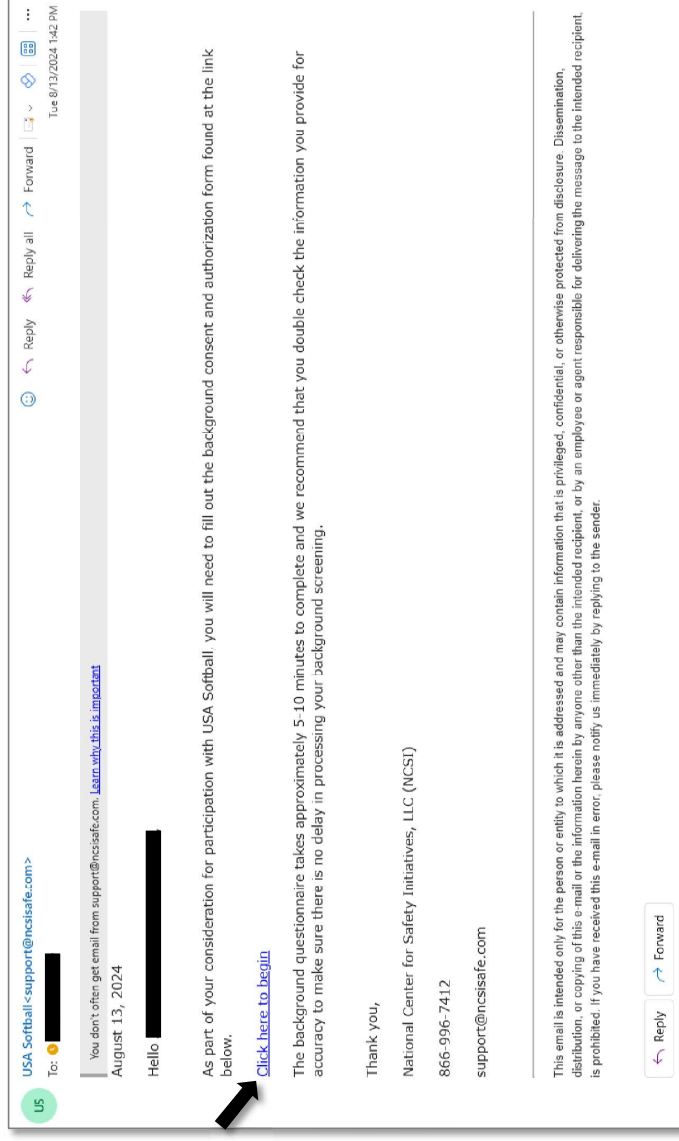
**YOU WILL FIRST RECEIVE YOUR WELCOME EMAIL FROM USA SOFTBALL TO VERIFY PROFILE"**

Click here for the Consent Form and to Start you're your Background Check." link must be clicked. This takes you to a page where you must verify your email address to receive an email from our background check provider, NCSI.



# Background Check Email

- **New:** Consent will no longer be completed in RegisterUSA.
- The member will receive this email from [support@ncsisafe.com](mailto:support@ncsisafe.com), which contains the link for completing the background check.
- Each member will have to click the link and then follow the process in it all the way to final submission to start their background check.



# Link to Background Check

- After clicking the link in the email, you will be brought here to the summary of the process.
- Click the blue continue box at the bottom right to move to the next page and start the process.

**Welcome!**

**Are you ready to begin the background check process?**

Once you start, you will complete the following steps:

- Give consent to running your background electronically.
- Complete the necessary disclosures.
- Fill out the background questionnaire.
- Submit your information.

If you would like to learn more about NCSI's Privacy Policy, please visit our website: <https://solutions.ncisafe.com/privacy-policy>

Do not click the back button during this process. You will have the opportunity to edit the information you provide before submitting your questionnaire.

**Continue**

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# Electronic Consent Form

## ELECTRONIC SIGNATURE CONSENT

As part of the selection process at USA Softball, the "Company," you will need to consent to a background check electronically. By typing your name and clicking in the box below, you are consenting to receive any communications (legally required or otherwise) and all changes to such communications electronically. In order to use the website, you must provide at your own expense an Internet connected device that is compatible with the minimum requirements outlined below. You also confirm that your device will meet these specifications and requirements and will permit you to access and retain the communications electronically each time you access and use the website.

### System Requirements to Access Information

To receive and view an electronic copy of the Communications you must have the following equipment and software:

- A personal computer or other device which is capable of accessing the Internet. Your access to this page verifies that your system/device meets these requirements.
- A current version of Chrome, Firefox, Safari, Internet Explorer, or Microsoft Edge/Internet web browser which supports security industry best practices for: HTTPS encrypted communications, JavaScript, and cookies. Your access to this page verifies that your browser meets these requirements.

### System Requirements to Retain Information

To retain a copy, you must either have a printer connected to your personal computer or other device or, alternatively, the ability to save a copy through use of printing service or software such as Adobe Acrobat.

### Withdrawal of Electronic Acceptance of Disclosures and Notices

You may contact National Center for Safety Initiative, LLC. (NCSI) to withdraw your consent to receive any future communications electronically, including if the system requirements described above change and you no longer possess the required system. If you withdraw your consent, we will terminate your use of the NCSI website and the services provided through the NCSI website.

To ensure that a signature is unique and to safeguard you against unauthorized use of your name, your IP address has been recorded and will be stored along with your electronic signature. Please note that if you wish to submit your Disclosure and Authorization Forms electronically, NCSI requires that you include your social security number or user identification. All of your information will be encrypted and transmitted via our secure website.

TO CONTINUE YOUR APPLICATION PLEASE CLICK THIS OPTION AND SIGN YOUR NAME BELOW.

I,  If you choose this option type full name here consent to transacting electronically, including receiving legally required notices electronically. I understand that NCSI uses computer technology to ensure that my signed documents are not altered after submission. I agree to allow NCSI to validate my signed documents in this way.

- Review the document.
- Check the box at the bottom.
- Type your full name into the box as instructed.
- Click the blue continue button at the bottom right to go to the next step.



[Continue](#)

# Jurisdiction Page

- Choose the drop down for your employment state.
- Choose the drop down for your state of residence .
- Click the blue continue box at the bottom right to move to the next page.

**APPLICABLE JURISDICTIONS**

Please provide the following information.  
I certify that I am an individual seeking prospective or continued participation in:

Employment state\*

I certify that I am a resident of:  
Residence state\*

[Continue](#)



# Summary of Rights

- Review the Summary of Rights.
- Click the Acknowledgement box at the bottom of the page.
- Click the blue Continue button to move to the next screen.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

#### TYPE OF BUSINESS:

1. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates
  - a. State affiliates that are not banks, savings associations, or credit unions also include in, in addition to the CFPB:
2. To the extent not included in item 1, above:
  - a. National banks, federal savings associations, and federal branches and offices of foreign banks
  - b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and insured State branches of foreign banks), insured State branches of foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act
  - c. Member insured banks, insured State branches of foreign banks, and insured State savings associations
  - d. Federal Credit Unions
3. Air carriers
4. Creditors Subject to the Surface Transportation Board
5. Creditors Subject to the Packers and Stockyards Act, 1910
6. Small Business Investment Companies
7. Brokers and Dealers
8. Federal Land Banks, Federal Home Loan Banks, Agricultural Credit Associations, Federal Agricultural Credit Banks, and Production Credit Associations
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above

#### CONTACT:

- a. Consumer Financial Protection Bureau  
1415 G Street, N.W.  
Washington, DC 20562
- a. Federal Trade Commission: Consumer Response Center  
600 Pennsylvania Avenue, N.W.  
Washington, DC 20580  
(877) 382-1372
- a. Office of the Comptroller of the Currency  
Consumer Assistance Group  
Houston, TX 77032
- b. Federal Reserve Consumer Help Center  
P.O. Box 1300  
Minneapolis, MN 55480
- c. Insured and Depositor Assistance National Council for Consumer and Depositor Assistance Federal Deposit Insurance Corporation  
1100 Walnut Street, Box #11  
Kansas City, MO 64101
- d. National Credit Union Administration  
Office of Consumer Financial Protection (CCFP)  
Division of Consumer Compliance Policy and Outreach  
Alexandria, VA 22314
- e. Assistant General Counsel for Office of Aviation Consumer Protection  
Department of Transportation  
1200 New Jersey Avenue, SE  
Washington, DC 20583
- f. Hearst Packers and Stockyards Division Regional Office  
Associate Administrator, Office of Capital Access  
409 Third Street, SW, Suite 8200  
Washington, DC 20418
- g. National Credit Union Administration  
200 F Street, SE  
Washington, DC 20549
- h. Farm Credit Administration  
501 Farm Credit Drive  
Moultrie, VA 22102-5000
- i. Federal Trade Commission, Consumer Response Center  
Washington, DC 20580  
(877) 382-4247

#### Acknowledgment

- I acknowledge receipt of the Summary of Your Rights Under the Fair Credit Reporting Act (FCRA) and certify that I have read and understand this document.

Continue



# Acknowledgement & Auth

## ACKNOWLEDGMENT AND AUTHORIZATION FOR BACKGROUND CHECK

I acknowledge receipt of the separate documents entitled DISCLOSURE REGARDING BACKGROUND INVESTIGATION, DISCLOSURE FOR INVESTIGATIVE CONSUMER REPORT (if applicable), A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and OTHER STATE LAW NOTICES and certify that I have read and understand those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by USA Softball (the "Company"), at any time after receipt of this authorization and throughout my participation or employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state, municipal or federal agency, motor vehicle agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by the National Center for Safety Initiatives, LLC (NCSI), P.O. Box 39008 Cleveland, OH 44139; tel. # 866-996-7412; WWW.NCISAFE.COM and/or Company itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

I understand that by checking the "I AGREE" box, typing my name and the last four digits of my Social Security Number or User ID, and clicking on the "SIGN ACKNOWLEDGMENT" button below, constitutes my electronic signature, dated as of when I click on the "SIGN ACKNOWLEDGMENT" button, and that by doing so:

- I am authorizing NCSI to conduct the background check(s) described above
- I am consenting to use electronic means to sign this form and have read and understand the above disclosure
- I acknowledge I may request a hard copy of this Disclosure and Authorization form after agreeing to the background check electronically by calling NCSI at Phone: 866-996-7412
- Please check this box to receive from NCSI, a copy of any report furnished by NCSI to the Company pursuant to your authorization.

[End of ACKNOWLEDGMENT AND AUTHORIZATION FOR BACKGROUND CHECK]

### Agreement

I agree:  type full name here

Last 4 of your social security number / user PIN #####

Please note: the last four digits of your SSN or user PIN may be required at a later time for verification purposes.

**Sign Acknowledgment**

- Review the Acknowledgement and Authorization.
- Check the box to receive a copy from the Background Check provider.
- Type your full name and the last four of your SSN into the appropriate boxes.
- Click the blue Sign Acknowledgement box to move on.





# Disclosure Acknowledgement

- Review Disclosure.
- Type your full name and last four of your SSN into the designated boxes.
- Click the blue Sign Acknowledgement box to move to the next page.

**DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

USA Softball, the "Company," may obtain information about you from a third party consumer reporting agency for participation or employment purposes. Thus, you may be the subject of a "consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living. These reports may contain information regarding your criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks.

The investigations will be conducted by National Center for Safety Initiatives, LLC (NCSI), P.O. Box 39008 Cleveland, OH 44139; tel. # 866-996-7412; [www.ncisafe.com](http://www.ncisafe.com)

**[End of DISCLOSURE REGARDING BACKGROUND INVESTIGATION]**

**Agreement**  
I agree, I acknowledge receipt of the Disclosure regarding background investigation and certify that I have read and understand this document:  Last 4 of your social security number / user PIN

Please note: the last four digits of your SSN or user PIN may be required at a later time for verification purposes.

**Sign Acknowledgment**



# Legal Name & Address

- Fill in the name, SSN, DOB and Phone Number.
- Click Next to continue to the address screen.
- Fill in the address info.
- Click Next to continue to the Info Summary Page.

The image shows two overlapping screenshots of a web form titled "USA Softball - Background Screening by NCSI".

The top screenshot is the "Applicant" section. It contains the following fields and instructions:

- Instruction: "Please provide your legal name as shown on your driver's license or other government issued identification."
- Fields: \* Last Name, \* First Name, \* Middle Name, \* SSN, \* Confirm SSN, \* DOB, Generation (dropdown), and Phone Number.
- Checkbox: "I certify that I do not have a Middle Name".
- Link: "+ Former Name/Alias".
- Buttons: "Cancel" and "Next →".

The bottom screenshot is the "Applicant Address" section. It contains the following fields and instructions:

- Section: "Applicant Address".
- Section: "Current Address".
- Fields: Current Address (dropdown), United States of America (dropdown), \* STREET ADDRESS, \* ZIP CODE, \* CITY, and \* Previous address (dropdown).
- Buttons: "Cancel" and "Next →".
- Footer: "© 2001-2024 - This Software Copyrighted - All Rights Reserved."



# Application Summary

Application Summary

USA Softball - Background Screening by NCSI

Please review your information for accuracy. If you would like to make changes, please click 'Edit' (✎) next to an item. When you are finished, click the 'Submit' button.

Applicant:

Current Address:

Search Summary for Background Screening by NCSI

Application Notes

Cancel

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- Application Summary holds SSN, DOB and Address.
- Verify info for correctness.
- If correct click Submit.



# Confirmation Page

- The confirmation page will appear with your confirmation number that can be used to track your background check with NCSI.



**Confirmation**

Thank you for completing your online background questionnaire. Your confirmation number is [REDACTED]. Please keep it handy if you need to contact National Center for Safety Initiatives, LLC (NCSI) with any questions.

If you would like to print a copy of your Authorization or your Confirmation, please click on the appropriate button below. Please direct any inquiries to National Center for Safety Initiatives, LLC (NCSI).

**Security Notice:** It is strongly recommended that you close all browser windows to ensure that you are completely signed out.

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National Center for Safety Initiatives, LLC (NCSI)  
P.O. Box 39008  
Cleveland, OH 44139  
Phone: 866-996-7412

[Print Authorization](#)      [Print Confirmation](#)

**When you are finished, please close this browser tab or window.**

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# Background Check Status

Your background check status will be updated on  
your RegisterUSASoftball.com HomePlate.



# FAQ

- Most background checks will take 3-5 business days but can take up to 10 business days to complete.
- New: USA Softball only issues electronic ID cards. An electronic background check verification will be available immediately after the background check clears.



USA SOFTBALL

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## 2025 NCSI Background Check Process

