



ORANGECREST GIRLS SOFTBALL ASSOCIATION

TEAM PARENT HANDBOOK

THANK YOU FOR VOLUNTEERING TO BE A TEAM PARENT!

We hope that each and every one of our teams at OCASA this season will have a Team Mom or a Team Dad! We know you are a dedicated group and appreciate all that you do to help the season run smoothly. Our hope with this handbook is to answer the many questions that come up during the season on the responsibilities of the team parent.

UNIFORM FAQ'S

- **Who has the uniforms?**
Uniforms are distributed to the managers as soon as possible.
- **How are uniforms assigned?**
The coaches have been instructed to give them out based on the size on the players registration form.
- **What do I do if there is a problem with the uniforms?**
Any uniform issues must be reported IMMEDIATELY to the Uniform Coordinator.
PLEASE, MAKE EVERY EFFORT TO WORK WITH WHAT YOU HAVE BEFORE CONTACTING.
- **Who takes the jerseys to have names put on them?**
It is suggested that the team parent collect the jerseys keeping track of the size, number and player after they have been assigned and then will generally take the jerseys in to have the players' names put on the back.
- **When should I take the jerseys?**
Please make every effort to have the names done on the jerseys prior your team's first game.
- **Do I use first or last names?**
Be sure to check with the manager to see if he or she has a preference as to FIRST names, LAST names, or NICK names. Also confirm with each parent on the spelling of their child's name.
- **Where do I take them?**
In the past, parents have used Kens Sporting Goods in Norco at (951) 735-9863. Kens charges a fee per letter. Contact Ken's for pricing.
- **Who pays for the lettering?**
You can pay for them when you pick them up. There is typically a per-letter or per-jersey charge that you can then collect from the parents or collect it before hand.

TEAM BANNER FAQ'S

- **Where or how do I get one?**
You may choose to make one or buy one.

PARTICIPATION AWARD and TROPHY FAQ'S

- **Does every player receive a trophy?**
No, Participation trophies are not provided for the Spring or Fall Softball Season.

SNACK AND DUGOUT HELP SCHEDULE FAQ'S

- **Do the teams have snacks after games and practices?**
It is traditional, but not necessary, that a snack and drink be provided for the players after each game. It is not necessary that a snack be provided after practices.
- **Who provides snack?**
Parents on the team rotate this responsibility. The team parent usually creates a snack schedule and calls each night before a game to remind the scheduled parents of their turn.
- **How do I set up who brings snack?**
Set up a schedule that rotates that responsibility through each family. Generally, the coach is not part of that rotation. Parents are responsible for trading with another parent if they are unable to bring snack on the day that is assigned to them.
- **Do I need someone to help in the dugout at games?**
ASK your coach if he or she would like to have a parent volunteer to serve as Dugout Coach. If so, said parent must have an ASA Background approval. Form for background check can be obtained on the official web site and turned in to your team manager. It also requires a fee of \$20.00 (non-refundable) and a copy of your driver's license. A photo I.D. badge is provided when approval is determined.
- **Do I need to schedule a Scorekeeper at games?**
Except for T-Ball League, home teams will require someone to be the Official Scorekeeper. The scorekeeper will need to pickup the scorebook from the scorebook locker, and to return it after the game is concluded. The Official Scorekeeper will be required to attend a scorekeeper's clinic. **SPRING SEASON ONLY**
- **Do I have to send out a game schedule to the parents?**
Often, this is done by the coaches. The league schedules will be posted on the web site (www.orangecrestsoftball.com). If you want to, you can create a game/practice schedule that includes snack and Scorekeeper as well as players' names, parents' names and phone numbers.
- **What is the best way to communicate this information to parents?**
By email or paper copies if you wish, this is up to you.

END OF SEASON PARTY FAQ'S

- **When should the party be?**
Please consult with your coach about this item. It is advisable to schedule it right after your last game.
- **Where is the team party?**
It can be at a park pavilion or any other location, restaurant, pizza, home, etc. that you decide upon with your coach.
- **Do I have to provide the food for the party?**
No. If the party is at the park, you or someone on the team can bring a cake, paper goods, and drinks. Feel free to delegate, you do not need to do all of this by yourself. If you order pizza, you can take up a donation to cover the cost. If you reserve space at a restaurant, have each family take care of their own meal checks, then provide a cake for the group. If the party is at a home, pass around a sign up sheet for a Pot Luck.
- **Do the coaches receive a gift?**
Gifts for the coaches are completely voluntary, but keep in mind that the coaches are volunteers who contribute a great deal of time from their busy schedules for the benefit of the players. Their service to the community is largely unappreciated. You can collect money from those families wishing to donate, but do not be afraid to think outside the box.
Be creative if the spirit moves you!

WHO DO I CONTACT IF I HAVE ANY QUESTIONS?

Please try to direct your question to the appropriate person. Check the Orangecrest ASA web site for contact information of all Board Members.